

MINUTES OF A MEETING OF THE SAVERNAKE PARISH COUNCIL 5TH JULY 2023
MEETING HELD AT THE MARLBOROUGH COMMUNITY & YOUTH CENTRE, ST MARGARET'S MEAD

PRESENT

Guy Singleton (Chairman) (GS)	Councillor
Martin Phipps (MP)	Councillor
Nigel Eayrs (NE)	Councillor
Nikki Boutal (NB)	Councillor
 Suzie Singleton (SS)	 Parishioner & Minute Taker

ITEM		ACTION
1	APOLOGIES Caroline Thomas, Wiltshire Council, Marlborough East Andrew Smithson, Councillor	
2	DECLARATIONS OF INTEREST There were no declarations of interest.	
3	APPROVAL OF MINUTES The minutes of the meeting on 3 rd May 2023 were approved. A copy will be uploaded to the SPC website.	GS/SS
4	MATTERS ARISING FROM PREVIOUS MEETINGS <ul style="list-style-type: none"> • <u>Crime reports</u> In future the Police will be contacted prior to each Parish Council meeting, and the APM, to obtain information on recent crime numbers so that the PC can be kept more up to date. 	GS
5	PARISH STEWARD As the gullies and other requested works did not appear to have been attended to another request would be submitted to clear the gullies in Cadley, clean the bus shelters in Cadley and at Forest Hill and also to wash the village gates and signs on their next visits. Blocked gullies will also be reported via the MyWilts reporting system.	GS GS
6	PLANNING <ul style="list-style-type: none"> • <u>23-03016 - Browns Farmhouse – Deadline 19/05/23</u> There were no objections to the Planning Application at Browns Farmhouse to widen the access splays onto the A346. AS to respond to WC on behalf of SPC to say that SPC support the application. • <u>23-03435 - The Pearroc, Agricultural Barn – Deadline 01/06/2023</u> After some discussion by email the proposal was considered to be far too sparse in detail other than it was for agricultural use. It was decided to object 	

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	<p>to the Application on these grounds, and also because the plans include a bunker which appeared to be for the use of manure storage so there were concerns as to whether this would comply with Environment Agency Regulations and that it should be sited further away from residential buildings.</p> <p>At the Parish Meeting the matter was discussed further, noting that since the SPC comment had been submitted, the Application had been resubmitted with very little further comment but including a request for the land to be converted from agricultural to equestrian use.</p> <p>It was noted that the Application had been approved with apparently little notice being taken of the SPC Comments.</p> <ul style="list-style-type: none"> • <u>23-04842 - Braydon Oak - Variation to route of track</u> It was agreed that SPC had no objection to this work and that comment would be made via the WC website. • <u>23-05212 - 9 Maurice Way, trim oak</u> It was agreed that SPC had no objection to this work and that comment would be made via the WC website. • <u>23-05229 - W heatsheaf Cottage - Replace extension</u> It was agreed that SPC had no objection to this work and that comment would be made via the WC website. 	
7	<p>FOREST LIAISON OFFICER REPORT</p> <p>NE reported that Forestry England planned to continue with thinning out the diseased ash trees along the A346 and that he would pass on any updates on timing as he received them.</p> <p>Re-starting the Savernake Forest volunteer group is still a priority but he had not had any further information on this.</p>	NE
8	<p>FINANCE OFFICER'S REPORT</p> <p>Banking</p> <ul style="list-style-type: none"> – Since the last meeting, <ul style="list-style-type: none"> a) Payments made / received: <ul style="list-style-type: none"> 03 May - £80.00 – Andrew Ross – Audit 07 Jun - £188.65 – Community First – Insurance 27 Jun - £110.20 – WALC – Advisory Services b) Invoices received, in the process of payment: 	

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	<p>Nil</p> <ul style="list-style-type: none"> – Total funds at date of meeting are £ 6,746 and are held as follows: Payments a/c : £ 142.12 Interest a/c : £ 6,604.36 <p>Accounts</p> <ul style="list-style-type: none"> – Total funds at date of meeting are as follows: Precept a/c : £ 6,746.48 CIL a/c : £ 0.00 <p>Budgeting</p> <ul style="list-style-type: none"> – Precept account: Expenses this year (2023-24) to date are £428.85 (33% of Income) – CIL account: No additional funds have been received and no additional payments made, funds are currently zero. <p>Year-end Accounts</p> <ul style="list-style-type: none"> – 2022-23 Year-end Accounts have been approved by both the internal and external auditors and published on the website. 	
9	<p>SPC INSURANCE RENEWAL</p> <p>After the last meeting MP had realised that the insurance was due to be renewed this year, not in 2024 so he circulated 3 quotations he had received for the Parish insurance. After comparing them he advised remaining with Community First who remained the most competitive quote, particularly if SPC were to commit to another 3 year term with them.</p> <p>This was agreed by email, the premium paid, and the decision was confirmed at this meeting.</p>	
10	<p>APM</p> <p>The APM was discussed and it was noted that it was a bit difficult to hear everyone as the room was very echoey. It was agreed that next year the room would be laid out differently with a couple of rows of chairs at the front of the room so that people were not so far apart and could hear better.</p> <p>Also, visitors who wished to make presentations would be reminded to use a dark font so that they would be more legible.</p>	All
11	<p>WEBSITE</p> <ul style="list-style-type: none"> • <u>Parish Council Policies</u> <p>It was noted that some of the policies had been updated on the website with up to date review dates, but that others had not.</p>	

ITEM		ACTION						
	<p>NB and MP confirmed that they had reviewed the policies within their remit and were satisfied that they were ok so GS is to check and confirm then they can be marked as reviewed this year.</p> <p>It was agreed that in future all councillors would review the policies each January so that the website and other records could be updated prior to the Annual Audit.</p>	<p>All/SS</p> <p>SS</p>						
<p>12</p>	<p>LHFIG</p> <ul style="list-style-type: none"> • <u>Clench Common - speed limit and traffic calming</u> GS to chase Ramsbury on when they might be able to start work, and liaising on getting the signs made so that they are all the same and so that the signs at the A345 end can be put up as soon as possible. • <u>Forest Hill</u> LHFIG has been notified that SPC agreed to the proposed additional signage and roadmarking. MP to ascertain when this will be done. 	<p>GS</p> <p>MP</p>						
<p>12</p>	<p>DATES OF NEXT MEETINGS</p> <table border="0" style="width: 100%;"> <tr> <td>11th October 2023</td> <td>10th January 2024</td> </tr> <tr> <td>8th May 2024</td> <td>APM 22nd May 2024</td> </tr> <tr> <td>10th July 2024</td> <td>9th October 2024</td> </tr> </table>	11 th October 2023	10 th January 2024	8 th May 2024	APM 22 nd May 2024	10 th July 2024	9 th October 2024	<p>ALL</p>
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Signed ... *Guy Singleton*

Date ... **11th October 2023**

Name ... **Guy Singleton**.....